



**ANGLOPHONE WEST SCHOOL DISTRICT
DISTRICT EDUCATION COUNCIL
MINUTES
Thursday, August 25, 2016
Fredericton Education Centre**

Council Members Present:

- Sheila Gallagher – SD 01
- Andrew Saunders – SD 02
- Miriam Grant – SD 04
- Andrew Corey – SD 05
- Stephanie Haslam – SD 06
- Jane Buckley – SD 09 – New Vice Chair
- Kimberley Douglas – SD 10 - New Chair
- Wallace Carr – SD 12
- Mark Noël – SD 13 – Previous Chair

Council Member Regrets:

- Vacant – SD 03
- Vacant – SD 07
- Sean Winslow – SD 08
- Vacant – SD 11
- Vacant – First Nations
- Vacant – Student Representative

ASD-W District Staff Present:

- David McTimoney, Superintendent
- Shawn Tracey, Director of Finance and Administration
- Carol Clark-Caterini, Executive Assistant to the Superintendent and DEC Secretary

Guests:

- Media (1)
- Members of the public (1)
- CFAS Principal (1)
- Stacey Brown, Provincial DEC Manager

Call to Order / Comments by the Chair

- The Superintendent, David McTimoney called the first meeting of the 2016-2017 school year to order at 6:30 p.m. and he welcomed everyone to the public meeting at the Fredericton Education Centre.

Approval of the Agenda – August 25, 2016

- The agenda was approved with the move of consent items to the second bullet under call to order. As well, correspondence to DEC from PSSC – Chipman Forest Avenue School was moved to the first bullet under new business. With these changes, the agenda was approved by consensus.

Approval of Minutes from Previous Meeting – June 16, 2016

- The minutes were approved with the spelling change under public comments from elevate to alleviate. With this change the minutes were approved by consensus.

Election of Chair and Vice Chair

- Councilor Sheila Gallagher nominated Councilor Jane Buckley as Chair. This nomination was seconded by Councilor Stephanie Haslam. Councilor Buckley accepted the nomination for Chair.
- Councilor Miriam Grant nominated Councilor Kimberley Douglass as Chair. This nomination was seconded by Councilor Mark Noël. Councilor Douglass accepted the nomination for Chair.
- A ballot vote was selected, votes were submitted and counted. Councilor Kimberley Douglass was the new elected District Education Council Chair.
- Councilor Mark Noël nominated Councilor Andrew Corey as Vice Chair. Councilor Andrew Corey declined this nomination due to university work load.
- Councilor Sheila Gallagher nominated Jane Buckley as Vice Chair. The nomination was seconded by Councilor Stephanie Haslam. Councilor Buckley accepted the nomination for Vice Chair.
- Councilor Mark Noël nominated Councilor Wallace Carr as Vice Chair. The nomination was seconded by Councilor Kimberley Douglass. Councilor Carr accepted the nomination.
- A ballot vote was selected, votes were submitted and counted. Councilor Jane Buckley was the new District Education Council Vice Chair.
- The newly elected Chair, Kimberly Douglass continued with the evening's agenda and she acknowledged her appreciation for the previous District Education Chair and his wealth of policy knowledge.

Business Arising from the Minutes:

- District Education Council vacancies were reviewed for Sub-district 3, 7, 11, First Nations and a Student Representative. Letters had been written in June to the vacant sub-district school Parent School Support Committees (PSSC) and First Nation Chiefs seeking their interest in submitting names of those interested in serving on the District Education Council. Submissions were received and names with biographies had been reviewed by the Council. A motion was passed to forward the list of names to the Minister of Education and Early Childhood Development for his appointment.

Motion:

.....I would move that we submit these names to the Minister of Education and Early Childhood Development for him to appoint the Councilor.

Moved: Mark Noël

Seconded: Sheila Gallagher

Motion Carried

New Business

- Correspondence was received from the Chipman Forest Avenue School Parent School Support Committee Chair requesting approval to name the playing field "Bernard Sisk Field" in honor of a long-time coach and teacher. Councilor Noël updated the new Councilors that Provincial Policy 409 and DEC Policy ASD-W-GP8 outlines the process for the naming of any new buildings and properties. One public consultation meeting needs to take place prior to the Council's approval. Public consultation was had at CFAS on June 28th. The requested name submitted is the Bernard Sisk Field. As well, the Superintendent acknowledged correspondence that he had received from the Mayor of Chipman with his support in the

Motion:

.....I move that we name that field the Bernard Sisk Field.

Moved: Jane Buckley

Seconded: Miriam Grant

Motion Carried

- A formal letter will be written to the Chipman Forest Avenue School Principal and Parent School Support Committee Chair.
- An Annual Planning Cycle is followed by the District Education Council. The 2016-17 Planning Cycle will be reviewed at the upcoming September working session and approval will be deferred until the first public meeting in September 2016.
- The District Education Council Meeting Schedule for 2016-17 will be reviewed at the upcoming September working session and approval will be deferred until the first public meeting in September 2016.
- The Superintendent advised the Council that the Millville Elementary School had officially closed on June 30, 2016 and students from this school will now attend the Nackawic Elementary School. Millville Elementary School is currently vacant and funding has been provided by The Department of Education and Early Childhood Development for the District to maintain this building until March 31, 2017. At that time, the building will be returned to the Province of NB (DTI) unless sold prior to March 31, 2017. A motion is needed tonight to declare this building as surplus.

Motion:

.....to declare Millville Elementary School as Surplus

Moved: Mark Noël

Seconded: Sheila Gallagher

Motion Carried

- The Superintendent advised that the Appeal Board on Teacher's Certification was removed from the agenda as the vacancy process needed to be determined by the Department of Education and Early Childhood Development. A District Education Councilor would be selected, however; we are not in a position to discuss this tonight.
- The District Education Council's responsibilities are to approve the District Expenditure Plan. The Superintendent updated the new Councilors that the Province had allowed us additional time to approve this plan past the July 1st deadline until the first public meeting. Shawn Tracey, DFA provided a report showing the \$208 675 845.00 expenditure plan for the 2016-17 school year. Shawn explained the Peak Demand Project that has removed funds from our budget to allow for savings. Recommended areas to monitor closely are: teacher salaries, heating/fuel and minor repairs. The Revenue Sharing Model was explained with finances being shared amongst schools from cafeteria, International and rental revenue after expenses are covered.

Motion:

.....approve the expenditure plan.

Moved: Miriam Grant

Seconded: Andrew Corey

Motion Carried

Committee Report:

The Minister of Excellence and teaching Awards was taken care of and write-ups have been written. Committee members were, Jane, Terry Pond and John Slipp. The chosen names have been chosen to award these participants.

Correspondence:

Councillor's reviewed correspondence that had been submitted on behalf of the Committee to Minister Brian Kenney regarding the purchase of the Canterbury Land. Correspondence to First Nation Chief's in search of a District Education Councillor representative and to Principals to forward to their Parent School Support Committees for a District Education Council representative.

Public Comments:

- There were no public comments.
- Kimberley Douglass, Chair, recognized the attendance of Stacey Brown, Provincial District Education Council Manager, and she thanked her for attending the meeting.

Closing Comments:

- Kimberley Douglass, Chair announced that work surrounding the North-side Catchment Area Study would be addressed at a future public meeting.

Date for Next Public Meeting:

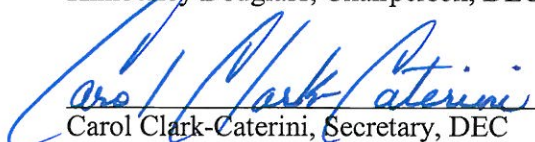
- September 22, 2016 at the Woodstock Education Centre.

Adjournment:

- The public meeting was adjourned at 7:45 p.m. with a motion to adjourn by Councillor Mark Noël.


 Kimberley Douglass, Chairperson, DEC


 Date


 Carol Clark-Caterini, Secretary, DEC


 Date